

Daily Log

Intern: Tadiwanashe Taimu

Internship Supervisor: Jedd Grimbeek

Location: South Africa, Cape Town, MDA Projects

Time In: [8:00 AM] - Time Out: [5:00PM]

13 November 2023 – 30 March 2024

CON3023X- Total: 240hrs

Week 1

Day 1: First day! Induction and office tour at the Cape Town HQ. Brief intro to MDA Projects' values and work processes.

Day 2: Met with project teams. Overview of the Great Oaks Retirement project, focused on residential development.

Day 3: Updated myself on the past reports made and familiarised myself on the projects current state.

Day 4: First day focusing on finishes at Great Oaks Retirement. Reviewed current progress with the site supervisor, particularly on internal plastering and window installations.

Day 5: Attended a subcontractor meeting to plan the next phase of finishes, including tiling, ceiling installations, and painting.

Week 2

Day 6: Assisted in checking the plastering work in key areas like hallways and the main living areas. Some patches were uneven, and I reported this to the contractor.

Day 7: Conducted a site inspection with the tiling subcontractor. Ensured the right tiles were being used according to the specification.

Day 8: Spent the day coordinating with the electrical team to ensure the conduits were installed before the plastering was completed.

Day 9: Monitored the progress of tiling in the bathrooms and kitchens. Assisted with measurements to confirm alignment and quality.

Day 10: Attended a site safety meeting. Ensured the finishing team was adhering to safety standards while working on ceilings.

Week 3

Day 11: Assisted in preparing a finishes schedule to ensure that trades (tilers, painters, and carpenters) don't overlap and delay work.

Day 12: Monitored the plastering in communal areas and bedrooms. Walked the site to check the quality and reported any defects to the site foreman.

Day 13: Attended a safety Induction and met the team onsite

Day 14: Began overseeing the ceiling installations in the common areas. I walked through with the site manager to check for any early issues.

Week 4

Day 15: Assisted in coordinating the carpentry work for door installations. We're facing minor delays with deliveries, but it's manageable.

Day 16: Monitored the progress of tiling in all residential units. The team is moving slower than expected, so I reported this to the project manager.

Day 17: Checked the finishing of plastering on the exterior walls and compared it to the project's quality requirements.

Day 15: Helped prepare a progress report for the project manager, focusing on the status of the tiling and ceiling installations.

Week 5:

Day 16: Attended a meeting with the client to discuss finishes in the dining area and reception space. Noted their preferences and ensured the team understood the design changes.

Day 17: Focused on coordinating the painting subcontractors. Walked through the first painted rooms and noted areas that required touch-ups.

Day 18: Oversaw the installation of lighting fixtures in the common areas. Made sure they were aligned with the electrical plans.

Day 19: Assisted with quality control for the tiling in the bathrooms. Ensured that all grout lines were straight and tiles were level.

Day 20: Reviewed the painting progress. I documented some inconsistent areas and arranged for rework.

Week 6

Day 21: Continued overseeing the painting progress. Met with the subcontractor to discuss delays and ensure that more workers were allocated.

Day 22: Assisted with the installation of cabinetry in the kitchens and bedrooms. Ensured all units fit as per the design.

Day 23: Monitored the installation of laminate flooring in the living rooms. Checked for any uneven areas and reported them to the foreman.

Day 24: Participated in the weekly finishes meeting, where we reviewed progress on tiling, flooring, and painting. Focused on resolving delays.

Day 25: Walked through the site with the site engineer to check the progress of the exterior finishes, including cladding and plastering.

Week 7

Day 26: Oversaw the installation of kitchen countertops and sinks. Ensured everything aligned with the plumbing installations.

Day 27: Conducted a site inspection for bathroom fixtures (toilets, sinks, and showers). Noted a few misalignments that needed immediate attention.

Day 28: Helped coordinate between the electrical and ceiling teams to ensure all recessed lighting was installed before the ceiling finishes were completed.

Day 29: Monitored the continuation of flooring installations. I noted some issues with materials not matching the specifications and flagged it for replacement.

Day 30: Assisted in drafting the monthly progress report, detailing work completed and any outstanding rework that needed to be addressed.